

Business Board Meeting Minutes – June 17, 2019

Location: Panera Bread, 2721 Council Tree Ave, Ft. Collins

Meeting called to order: 4:50 p.m.

Officers present: Didi DeKrey- President; Rose Balfour- Secretary; , Andrea Chirich – Treasurer

Invitees present: Nicole Roach-Reinsvold

Agenda Item #1 2019 Events

- **July 21, 2019 Schooling Show III: Judge - Julie Haugen:**
 - Entries open 7/1/2019 Close 07/12/ 2019 Late entries (\$20 late fee) until 5pm 7/14/2019
 - Currently have 3 entries
 - Will add lead-line class to daysheet – award special ribbons to entrants
 - Tests are currently scheduled at 10 mins per class
 - Stabling inquiries should be sent to Natalie at tomoratrainingcenter@gmail.com
 - AC to send out invite from Signup.com to get show specific address for NCDA website
 - Plan to have core volunteers (office, ring set-up, parking) on site at 7am show will start at 8am.
- DD has generated a Draft format for Schooling Show Debrief to review NCDA shows: suggest inviting Beth Geier to a round table with NCDA Board members for advice on show organization and volunteer recruitment – we go to her?
- Suggested we (AC) set up a dedicated website for volunteers (volunteerncda@gmail.com ?) to allow Board members to access status of volunteer sign ups prior to shows.
- Volunteers at Schooling Show II need to make sure they get hours to AC to send into RMDS

Agenda Item #2 Group Volunteering

RMDS Championship will be 19 – 22 September, 2019 at Colorado Horse Park. Suggested that NCDA volunteer as a group to cover one day – maybe Thursday Sept 19 – DD to contact the High Plains Chapter to see if anyone is willing to donate accommodations for Weds Sept 18 for NCDA volunteer participants.

Agenda Item #3 Awards

- Need to organize ribbons for Shows in boxes dedicated to ribbon colors – DD to provide boxes that are long enough to accommodate the ribbon streamers and contact KK on organizing the ribbons.
- Also ask KK if she would be interested in being the NCDA Historian
- High Point Champion Awards for Schooling Shows II & III will be presented at the September meeting

Agenda Item #4 Next Clinic

After discussion, board & Nicole decided that Reese Koffler-Stanfield would be the best potential clinician for the next clinic later in 2019 (?11-13 Oct) Her fees previously stated at \$1350 per day plus expenses (flying from Lexington, KY or Cincinnati, OH) for ten 45' lessons per day. She would also be willing to do an evening roundtable (education of auditors requirement for Dressage Foundation grant). Nicole will check with her regarding her availability and request a contract with conditions for housing etc. NRR will contact Board members as soon as she hears back from Reese. This will be a 3 day event with auditors a key component of the participants. Auditors will get a discount for attendance on all 3 days. DD will begin drafting the Dressage Foundation grant application – maybe enlist help from Joan Clay &/or Janet Finlay.

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Agenda Item #5 General Business Items

- Treasurer's Report – see attached; check book is \$50.83 different from records – AC to check statement from new bank (Independent Bank) to see if this can be resolved.
- New Debit Cards from Independent Bank distributed to Board members.
- Generate report (RB) a la the DH clinic
- There should be a Show debrief as part of the monthly business meetings (Didi to circulate Draft format to Board members)
- Discussion regarding NCDCA obtaining a Speaker System. Would be a valuable addition to resources especially for clinics such as the planned Oct 2019 3 day. AC to send out MailChimp with info on this for members and to solicit their opinions on the purchase.
- Suggested “repurposing” of some of the extra show ribbons - could they be used as pins for volunteers at the shows? (remove streamers).

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Agenda Item #6 Progress on "To Do" Items

Tasks still outstanding from previous months.

Adjournment: 6:25pm **Next Business Meeting:** July 29 2019, 5:00 pm Panera Bread, Harmony, Ft Collins

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Business Board Meeting Agenda – June 17, 2019

Board: Didi DeKrey, Rose Balfour, Jacki Rosellen (maybe), Andrea Chirich,
 Invitees: Nicole Roach-Reinsveld,

<u>Topic</u>	<u>Time Allotted</u>	<u>Target Dates</u>	<u>Tasks</u>	<u>Responsible Person(s)</u>
1. 2019 Events	30 minutes	Ongoing	July 21, 2019 Julie Haugen no extra clinic RAT “substitution” suggestion Volunteer signup page and contacting	Didi Didi Andrea
2. Group Volunteering	20 minutes	Championships	Update	Andrea (Martha B)
3. Awards	20 minutes	Ongoing	High Point Champion Get May’s award to Silja? Discussion: any way to award at show?	Didi/Kathleen
4. Next Clinic	30 minutes	To Do!!	Big name clinician When/dates Format AA? Grant submission/proposal	Reference notes from May Business Mtg
5. General Business Items	20 minutes		Treasurer update Show #2 wrap-up Other?	Andrea Didi
6. Progress on “To-Do’s”	30 minutes		Didi: disclaimer Andrea Rose: web page email: thank you card Jacki	

Next Meeting: July ???

Northern Colorado Dressage Association

Treasurer's Report May 8, 2019 General Meeting

Account Beginning Balance: April 1, 2019 **\$2,591.96**

Income

Dolly Hannon Clinic and Spring Schooling Show	\$2,960.00	
		\$2,960.00

Expenses

#1072 Dolly Hannon for clinic and schooling show April 12-14	\$1,400.00	
Costco, Dunkin Donuts food for volunteers and clinic	\$149.49	
#1073 Rose Balfour, snacks for schooling show/judge	\$14.05	
#1074 Mimi's M & G appetizers/dinner for judge (outstanding)	\$136.06	
#1075 Tomora Training Center (outstanding)	\$600.00	
#1101 Portable Systems (outstanding)	\$135.00	
Speaker system for weekend/Andrea	\$50.00	
Gift Card, Happy Horse,	\$25.00	

\$2,509.60

Account Ending Balance: May 7, 2019 **\$3,042.36**

check #1063 is voided

Project Summary:

Advertising for 2019 Omnibus and Centaur

Omnibus:

Full page ad for Dolly Hannon/Spring Schooling Show Weekend	\$231.00
Small ad for Thank You to members and supporters	\$94.00

Centaur

Half page ad for Dolly Hannon/Spring Schooling Show January and March	\$198.00
Business card size ad Thank You for January	\$33.00

\$556.00