

Meeting Minutes – January 6, 2018 (Board only)

Location: Panera Bread in Loveland, Colorado

Officers: Didi DeKrey – President; Rose Balfour – Vice President; Andrea Chirich – Treasurer; Jacki Rosellen – Secretary.

Meeting called to order: 11:20 a.m.

Agenda: posted on the NCDA website

Minutes from last meeting: The minutes from the last meeting, December 13, 2017, were approved. No corrections to the minutes.

Treasurer's report: The treasurer's report was reviewed and all questions answered.

Secretary's report: Update on the new website – a prototype was presented. Additional comments in the website discussion below.

Business Board Meetings: These are board members and specific invited guests only. They are intended as working meetings for the board. A discussion was held regarding the General Board and Presentation monthly meetings. Several suggestions were made to keep the meeting on time and on track with the agenda. An alarm will be set on a cell phone so that the presentation starts on time. All board discussions in progress will be tabled for the next meeting.

Andrea will draft a proposal form for members to bring issues to the board. This will assist with providing all the information prior to the topic coming up before the board and avoid discussions when the information is not available.

General board meetings with presentations will continue to be the 2nd Wednesday of the month for January – April and September – December.

Business board meeting will be on Saturday 2 weeks before the general meeting. This meeting is a working board meeting.

A Google Calendar will be set up for the board only to keep track of all calendar dates and specific timelines for projects. The next business board meeting is February 3rd.

Silent Auction Basket: This basket is for the silent auction at the RMDS banquet on January 13th. Northern Colorado Feed donated muck bucket, horse cookies (value \$28); Gordon DeKrey donated a wine rack; Didi donated champagne glasses (6) with holder; Margie donated a stethoscope, digital thermometer with covers; also included is a sheet with vital signs of horses, a wall mounted horse coat hanger; Rose donated 3 books. Rose will be ribbon to use in the basket and Jacki will bring the bottle of wine for the basket to the General Meeting on January 10th. This will complete the basket for the RMDS banquet.

Dolly Hannon Clinic Proposal: This topic was not discussed as Janet Findley was not available. Andrea will be creating a proposal form so that Janet knows what information the board needs in order to review her proposal.

Circles In The Sand Clinic: Joan was unable to attend the meeting. The dates are March 24 & 25, and April 8. We need someone to assist Rose with the Ride-A-Test date (April 8th) as she will be out of town until the day before. Rose will be putting together the information she needs us to assist with, items are volunteer list and planning activities. Pricing was discussed and Rose will update the forms and send files to Jacki for posting on our website. Rose to talk to Joan regarding the logistics of the clinic. Budget items are: Joan \$250 per day; Tomora \$300 per day; port-a-potty for 3 days; lunches for each day (approx. \$75 per day); Jessica \$250 plus mileage for Ride-A-Test.

New Website: The board is looking into redesigning our existing website. Jacki showed a prototype using Wix.com. The board needs to determine if we want to continue with the free Google site or get our own domain name and pay to host the site. Jacki checked on domain name of noco-dressage.org and it is available. Cost is approximately \$12 per year for the domain name. The board still needs to research the cost of hosting the site somewhere other than Google.

A discussion regarding the due dates for tasks and our schedule for meetings was held. A Google calendar will be set up so that the board can keep track of these due dates, clinic dates, and meeting schedules. February meeting is on Valentine's day and we do not have a speaker. A discussion was held regarding speakers/topics for the March and April presentations; possibilities include CSU speaker and presentation on volunteer assistance at our events.

Survey: Kathleen gave Rose the previous survey done several years ago. The board reviewed the questions and provided feedback to Rose. Rose will work on this for the February 3rd board meeting.

Fall Festival: What are we going to do on this date (October 15th). We need to have this decided and our website updated with the information by the March general meeting.

Ideas for this are: Creative Ride-A-Test, where the rider provides specific movements of the test where they are having difficulty to the judge before the test and the judge provides specific feedback on those movements; "Ask A Judge" session; Volunteer clinic; Scribe Clinic; other educational activities. Some of these activities can be done at the same time, such as the scribe clinic and the Ride-A-Test.

Adjournment: Meeting was adjourned at 1:50 p.m.

Next Meeting: January 10, 2018 @ McKee Building at The Ranch Events Center in Loveland, CO