

Board: Didi DeKrey, Rose Balfour, Jacki Rosellen, Andrea Chirich,  
 Invitees: Rachel Fusco, Janet Finley

<i>Topic</i>	<i>Time Allotted at meeting</i>	<i>Target Dates</i>	<i>Tasks</i>	<i>Responsible Person(s)</i>
1. <i>Board and Chair Descriptions</i>	60 minutes	TODAY July 18 August	Position descriptions: Final draft for board Notification to members; News Notes, emails x2 – meetings upcoming	Split up All – tonight!
2. <i>DeBrief Hannon Clinic</i>	20 minutes	Today	General debrief, upcoming plans?	Janet
3. <i>IT Update and Tutorials</i>	20 minutes		Current state of web page Hands on tutorials for Board	Jackie and Rachel
4. <i>News Notes</i>	20 minutes	July 20	Meeting topics Happenings: eg Symposium Statement on Ads	Didi Andrea
5. <i>Fall festival</i>	30 minutes	September August	Contact USEF again about 2019 availability Contracts: judge, facility, Porta Potty Advertise: flier, web, Fb	Didi Didi ??

**Old Business/Updates:** email list – do we have “new” from show? Clinic addition.  
 Free Conference calls; with recordings

NEXT MEETING: